

Schedule for the allocation of places in the Masters Seminar and Scientific Projects in the summer semester 2024

4-stage procedure for the allocation of places

1. registration and completion of the questionnaire for the participation in a Master's Seminar or Scientific Project in the OVGU E-Learning Portal

2. Application for Priority I and II & selection of students with first & second preference by chairs

3. Allocation of the remaining places to students with entitlement by the chairs

4. Allocation of remaining places to students without entitlement according to the "first come, first served" principle

February							
	Monday 29	Tuesday 30	Wednesday 31	Thursday 1	Friday 2	Saturday 3	Sunday 4
CW 5							
Examination period					until 02.02.24 at 23:55 pm : Registration for the Master Seminars and Scientific projects via the E-Learning Portal OVGU-course area "Studiendekanat/ Office of Study Affairs" & filling out the questionnaire		
CW 6	5	6	7	8	9	10	11
Examination period			until 07.02.24 : Information of the chairs about required capacities in all Master Seminars and Scientific Projects and, if necessary, fine-tuning of the offer		until 09.02.24 : Publication of module descriptions in the E-Learning Portal by the Office of Study Affairs		
CW 7	12	13	14	15	16	17	18
Examination period	from 12.02.24 at 10:00 am – Choice of first & second preferences as well as submission of applications in the E-Learning Portal OVGU- course area "Office of Study Affairs" + Choice of study program						
CW 8	19	20	21	22	23	24	25
Examination period					until 23.02.24 : Feedback from E-Learning responsible to the Office of Study Affairs		
March							
	Monday 26	Tuesday 27	Wednesday 28	Thursday 29	Friday 1	Saturday 2	Sunday 3
CW 9							
					until 01.03.24 at 12:00 am – Choice of first & second preferences as well as submission of applications in the E-Learning Portal OVGU- course area "Office of Study Affairs" + Choice of study program		
CW 10	4	5	6	7	8	9	10
	from 04.03.24 : * Selection of students with first preference by chairs * Deletion of group membership prio II for all selected prio I students in E-Learning * for Master Seminars and Scientific Projects *Information of the students by chairs						
CW 11	11	12	13	14	15	16	17
					until 15.03.24 : * Selection of students with first preference by chairs * Deletion of group membership prio II for all selected prio I students in E-Learning * for Master Seminars and Scientific Projects *Information of the students by chairs		
CW 12	18	19	20	21	22	23	24
	from 18.03.24 : * Selection of students with second preference by chairs * Deletion of group membership prio I for all selected prio II students in E-Learning * for Master Seminars and Scientific Projects *Information of the students by chairs				22.03.24 : *correction of "students with entitlement" with missing applications		
CW 13	25	26	27	28	29	30	31
	until 25.03.24 : * Selection of students with second preference by chairs * Deletion of group membership prio I for all selected prio II students in E-Learning * for Master Seminars and Scientific Projects *Information of the students by chairs	from 26.03.24 until 28.03.24 : * Allocation of remaining places, if any, to students with entitlement coordinated by Dean's Office of Study Affairs in consultation with module responsible person *Dean's Office of Study Affairs overviews the remaining places			Good Friday		Eastern
April							
	Monday 1	Tuesday 2	Wednesday 3	Thursday 4	Friday 5	Saturday 6	Sunday 7
CW 14							
	Easter Monday	02.04.24 at 17:00 pm – 04.04.24 at 23:55 pm : Allocation of remaining places, if any, also to students without entitlement on a "first come, first served" procedure in the E-Learning Portal- course area "Studiendekanat / Office of Study Affairs"			until 05.04.24 : Allocation lists of participants in the E-Learning Portal by the Dean's Office of Study Affairs		
CW 15	8	9	10	11	12	13	14
	Introductory Days						
	Start of Classes						
	Start of Master Seminars and Scientific Projects						
CW 16 - CW 19	Classes						
May							
	Monday 13	Tuesday 14	Wednesday 15	Thursday 16	Friday 17	Saturday 18	Sunday 19
CW 20							
					until 17.05.24 : Submission of all Seminars or Scientific Project-registrations to the examination office by the chairs		
CW 21 - CW 28 - CW 29 - CW 32	Classes (until 12.07.2024)						
	Examination period (15.07.2024 – 10.08.2024)						